

CANCELLATION POLICY

Dear Parents,

We are pleased that you have chosen Theraspeech Inc. to address your child's needs. Our therapists are committed to their assignments and prepare material/worksheets for each session. They do **NOT** get paid for non-treatment time. It is imperative that attendance be consistent to allow the child to reach his/her establish goals.

- Theraspeech Inc. holds a strict 3-hour cancellation policy. We ask that parents contact the office 3 hours prior to the scheduled appointment. *We encourage you to reschedule your cancelled session.
- Theraspeech Inc. requires prior notices when going on vacation. Please inform your therapist 2 weeks in advance when planning your vacation.

A cancellation fee of \$35.00 will be charged on your credit card on file for less than 3 hours. The full session fee will be charged for **LAST MINUTE CANCELLATIONS** (\$65).

Note that, as a courtesy, we allow **ONE** exception as unexpected events occur. Your therapist may give your spot to another child on our waiting list following multiple cancellations.

We appreciate your cooperation.

The Team

Office (561) 689-2147

Email: admin@theraspeechinc.com

Parent Signature: _____ Date: _____